

PRIVACY – INFORMATION FOR PARENTS

Each year you provide the school with information about your child. This includes personal and sensitive information about your family and your child's health. This is to reassure you about the type of information the school can request and that anything you do provide is treated with confidentiality.

- ❖ The *Privacy Act 1988* (Cth) regulates the handling of personal information. There are 13 Australian Privacy Principles designed to protect your privacy. This legislation applies to schools and other businesses and services where you provide your details.
- ❖ Your school will only request information about your child and family relevant to providing an education for your child and to satisfy the school's duty of care.
- ❖ Personal and sensitive information will not be disclosed to a third party without your consent, except if this is related to the school's educational or duty-of-care responsibilities, such as an emergency, E.g. If your child is injured at school and requires medical attention.
- ❖ The school may engage a third party to provide resources to support the educational programs and/or systems used at the school, such as ICON or Google Apps.
- ❖ Each year you will be asked to update the information provided as the school has a duty to ensure the information it has is up-to-date and accurate.
- ❖ Personal and sensitive information is stored securely and access to it is restricted.

If you have any questions or concerns about how personal and sensitive information is treated at your school, you are encouraged to contact your school privacy officer or principal.